

GOVERNANCE

COMMITTEE DECISION SHEET

RISK, AUDIT AND PERFORMANCE COMMITTEE - THURSDAY, 23 SEPTEMBER 2021

	Item Title	Committee Decision	Services Required to take action	Officer to Action
1	<u>Introduction</u>			
2	<u>Declarations of interest</u>	There were no declarations.		
3	<u>Determination of Exempt Business</u>	There was no exempt business.		
4	<u>Minute of Previous Meeting of 22 June 2021</u>	<u>The Committee resolved :-</u> to approve the minute as a correct record.		
5	<u>ACHSCP Planner for RAP</u>	<u>The Committee resolved :-</u> to note the business planner.		
6	<u>Review of Financial Regulations - HSCP.21.109</u>	<u>The Committee resolved :-</u> to note that the Chief Finance Officer (CFO) considers no changes to the Financial Regulations are required from his review as at September 2021. The Financial Regulations were attached at Appendix A.		

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7	<u>Business Assurance and Escalation Framework - HSCP.21.101</u>	<u>The Committee resolved :-</u> (i) to approve the revised Board Assurance and Escalation Framework (BAEF) as attached at Appendix A; (ii) to agree that the Framework continue to be reviewed annually by RAPC; and (iii) to consider the result of governance reviews within IJB, ACC and NHSG and reflect appropriate changes within future reporting of the BAEF.		
8	<u>IJB Whistleblowing Policy-Quarter 1 - HSCP.21.102</u>	<u>The Committee resolved :-</u> (i) to note that no whistleblowing incidents have been raised under the IJB's Whistleblowing Policy since the Policy was approved by IJB on 6 July 2021; (ii) to instruct the Chief Finance Officer, ACHSCP to incorporate any incidents reflected within ACC or NHSG reporting within the single 'whistleblowing' result; and (iii) to agree that future "nil returns" be reflected in the Committee's Business Planner rather than via a separate report.		
9	<u>IJB Records Management Plan - Review and Action Plan - HSCP.21.103</u>	<u>The Committee resolved :-</u> (i) to note the formal approval of the IJB's Records Management Plan (RMP) by the Keeper of Records for Scotland; (ii) to approve the Records Management Improvement Plan as recommended by the Keeper of Records for Scotland as outlined at Appendix A; and (iii) to instruct the Chief Officer, Aberdeen City Health and Social Care Partnership (ACHSCP) to review the RMP annually and to thereafter report on this review.		

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10	<u>IJB Annual Performance Report 2020/2021 - HSCP.21.105</u>	<u>The Committee resolved :-</u> (i) to note the contents of this report and review from RAPC perspective and commends the work and progress of the partnership through 2020/21; and (ii) to review and reflect on NI-14 and NI-18 as reported within the Annual Report together with the impact of Rosewell House adjustments and thereafter consider how best to report to the RAPC and/or IJB..		
11	<u>Directions - 6 monthly reporting - HSCP.21.104</u>	<u>The Committee resolved :-</u> to note the content of the report.		
12	<u>Primary Care Improvement Plan (Progress to Date) - HSCP.21.106</u>	<u>The Committee resolved :-</u> (i) to note the update presented on the PCIP, as outlined in this report and its appendices; and (ii) to requests that a further PCIP update is presented to Committee in Spring 2022; and (i) to circulate the report to members of the Clinical and care Governance Committee; and (iii) to note that an additional report will be presented to the Integration Joint Board at its meeting on 2 November 2021, with a supporting seminar on wider primary care to be delivered prior to the meeting.		
13	<u>Leadership Team Objectives - Update on Delivery - HSCP.21.107</u>	<u>The Committee resolved :-</u> (i) to note the progress update in relation to the delivery of the ACHSCP Leadership Team Objectives; and (ii) to note that further progress reports will be submitted to the 21 December 2021 and 1 March 2022 meetings of RAPC.		

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14	<u>MWC YP Monitoring Report 2019-20 - HSCP.21.108</u>	<u>The Committee resolved :-</u> (i) to note the recommendations made by the Mental Welfare Commission in the Young People's Monitoring Report 2019-20 (Appendix A) and the IJB's progress in relation to these; and (ii) to agree to receive at the 1 March 2022 RAPC a further paper from the Service Manager (CAMHS) following the publication of the 2020-21 report that provides an overview, highlights any implications for our services and provides assurance regarding our progress in relation to any new recommendations made.		
15	<u>Confirmation of Assurance</u>	<u>The Committee resolved :-</u> to note they had received Confirmation of Assurance from the reports and associated discussions presented and that further assurance had been evidenced by the activity of all staff in not only producing the necessary information but also by the delivery and modifications of processes and services in a regular and sustained manner.		

Should you require any further information about this agenda, please contact Derek Jamieson, tel 01224 523057 or email derjamieson@aberdeencity.gov.uk